

## All Full Time Employees:

To begin **upon employment**, you will be eligible for:

- \* Enrollment in Group Health, Dental and Vision Insurance Plans. For Health Insurance, a portion of monthly premiums is paid by InLine.
- \* 8 Paid Holidays.
- \* 7 PTO Days as outlined in the Time Off Benefits Section of the Employee Handbook
- \* Expense Reimbursement
- \* Workers Compensation paid on your behalf by InLine, FICA/FUTA, and SUTA employer portions paid on your behalf by InLine.

Upgrades after **one year** will include:

- \* 5 Paid Vacation days
- \* Life insurance coverage – details will be distributed at a later date
- \* 401(k) plan – details will be distributed at a later date

Upgrades after **three years** will include:

- \* 5 Additional Paid Vacation days (for a total of 10 days).

Upgrades after **ten years** will include:

- \* 5 Additional Vacation days (for a total of 15 days).